

# Commercial Vendor Application

## Independence Day Celebration

### July 3, 2017- Rocky Mount, NC

COMPANY INFORMATION

Company Name \_\_\_\_\_

Contact

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

E-mail \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

Cell Phone Number \_\_\_\_\_

Hours of Operation

**Monday, July 3<sup>th</sup> – 6:00-9:00 pm**

**Vendors can begin setting up at 3:00pm and set up must be complete by 5:00pm.**

SALE ITEMS

**Please list all items you wish to offer or sell. We require you to include a photo sample of 3 items you will have for purchase at your booth. Attach any other supporting business information to this application.**

\_\_\_\_\_  
 \_\_\_\_\_  
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 \_\_\_\_\_  
 \_\_\_\_\_

IMPORTANT DATES

- **DEADLINE FOR ENTRIES IS JUNE 1, 2017**
- Vendor spaces are available for Monday, July 3<sup>rd</sup>

**Limited spaces:** Limited spaces are available so please make sure to have your application and fee in before the deadline. You will receive email confirmation once you are approved.

FEES

Item	Fee	Quantity	Subtotal
10'w x 10'd space	\$50		
<b>TOTAL ENCLOSED:</b>			

**PAYMENT INFORMATION:**

<b>Payment Method</b> (circle)	<b>Payment Amount</b>
Check	\$ _____
MasterCard	Checks payable to:
Visa	<b>City of Rocky Mount</b>

Name on Credit Card \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_

**There will be a \$25 fee if registering after the deadline of **June 1, 2016****

**Waiver of Liability:** In consideration of your accepting this entry, I, the undersigned, intending to be legally bound, hereby for myself, my heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against the Independence Day Celebration, City of Rocky Mount, their representatives, successors, and assigns, for any and all injuries suffered by me in this event. Further, I hereby grant full permission to the Independence Day Celebration, the City of Rocky Mount and/or agents authorized by them, to use any photographs, video tapes, motion pictures, recordings and any other record of this event for any legitimate purpose.

**I agree to the terms of the Waiver of Liability, and the 2016 Independence Day Celebration Rules and Regulations.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**RELEASE MUST BE SIGNED OR THIS ENTRY WILL NOT BE ACCEPTED.**

# INDEPENDENCE DAY CELEBRATION COMMERCIAL VENDOR APPLICATION INFORMATION

## No Refunds

The Independence Day Celebration will occur rain or shine.

## Application Process

Include the following:

- 1. Payment must be included with application.**
- 2. Make sure to sign and date the Waiver of Liability on application.**
- 3. Make checks payable to: City of Rocky Mount**

Incomplete applications will be returned. Call or e-mail with any application questions.  
(252) 972-1159 or Susan.Ballrockymountnc.gov

Mail applications to:

City of Rocky Mount  
Parks & Recreation  
P.O. Box 1180  
Rocky Mount, NC 27802-1180

*Upon receipt of the items listed above, Independence Day Celebration will send you a confirmation letter.*

## Contact Information

Susan Phelps  
Festival Director  
(252) 972-1159

## Sale Items

Please include a detailed list of what you wish to offer for sale.

## Electricity

Electricity is not available.

## Vehicle Parking

Vehicles may not be parked in vendor space or festival area. Free parking is available near festival.

## Local Accommodations, Dining & Other Rocky Mount Information

The Nash County Visitor Bureau can provide you with local information. Go to the following website: [www.rockymounttravel.com](http://www.rockymounttravel.com) and our event website <http://www.rockymountnc.gov/parks/events.html> for more information.

## Check-In

Information about check-in will be sent to you closer to the festival.