

SECTION 7. Development Incentive Grant Pre-Application

Eligibility documentation:

The information listed below is required when you submit this pre-application:

- A current list of owners/partners, officers/directors, and staff;
- Copy of deed
- Project pro forma (and lease, if applicable);
- Sealed building plans for renovation or new construction (To be submitted for comments to the City of Rocky Mount Inspections Division). The standard fees will be due on formal acceptance into the program.

Please Note: **Incomplete applications will not be accepted.**
Do not mail original documents.

Submissions are to be made to:

John R. Jesso, Downtown Development Manager
City of Rocky Mount
331 S. Franklin Street, 5th Floor
Rocky Mount, NC 27804
Tel (252) 972-1267, Fax (252) 972-1173

Applicant and Property Information

Applicant: _____

Property Address: _____

Mailing Address (if different): _____

City _____ State _____ Zip Code _____

Telephone Numbers: Home: (_____) _____

Mobile: (_____) _____

Fax: (_____) _____

E-mail Address: _____

Property Information

Address of property where improvements will be made:

Current use of building: _____

Amount of street frontage: _____ Building length: _____

Number of Floors: _____

Number of floors to be occupied after development: _____

Does the building have any outstanding building code violations: _____

What is the tax valuation of the property: \$ _____

Most recent appraised value and date: \$ _____

Describe the planned renovations as specifically as possible. (*Attach additional sheets as necessary*)

I understand that it is unlawful to willfully withhold information or make false statements and that I am subject to prosecution if I do so. I certify the information I have provided is true and correct according to my best knowledge and belief.

I/we agree to allow the City of Rocky Mount to use illustrations, photographs, and/or other images of this project for reports, publications and advertisements both print and electronic.

Signature _____ Date _____

Witness _____

Signature _____ Date _____

Witness _____