



# 11<sup>th</sup> Annual Eastern Carolina BBQ Throw Down

## Commercial Vendor Application

October 12<sup>th</sup> & 13<sup>th</sup>, 2018 - Rocky Mount, North Carolina



The Eastern Carolina BBQ Throw Down is looking for commercial vendors. For more information, contact

Alexa Armstrong at (252) 972-1159 or

www.bbqthrowdown.net. (This is not a food vendor application. Food vendor applications are available upon request.)

### COMPANY INFORMATION

Company Name \_\_\_\_\_

### Contact

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

E-mail \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

Cell Phone Number \_\_\_\_\_

### Hours of Operation

Saturday, October 13 – 10:00am to 6:00pm

Vendors can begin setting up at 8am and must be set up by 9am.

### SALE ITEMS

Please list all items you wish to offer or sell. We require you to include a photo sample of 3 items you will have for purchase at your booth. Attach any other supporting business information to this application.

### IMPORTANT DATES

- **DEADLINE FOR ENTRIES IS SEPTEMBER 4, 2018**
- Vendor spaces are available for Saturday, October 13<sup>th</sup>

**Limited spaces:** Limited spaces are available so please make sure to have your application and fee in before the deadline. You will receive email confirmation once you are approved.

### FEES

Item	Fee	Quantity	Subtotal
20'w x 20'd space	\$175		
10'w x 10'd space	\$100		
<b>TOTAL ENCLOSED:</b>			

### **PAYMENT INFORMATION:**

**Payment Method** (circle)      **Payment Amount**

Check      \$ \_\_\_\_\_

MasterCard      Checks payable to:

Visa      **City of Rocky Mount**

Name on Credit Card \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_

There will be a \$25 fee if registering after the deadline of **September 4, 2018**

**Waiver of Liability:** In consideration of your accepting this entry, I, the undersigned, intending to be legally bound, hereby for myself, my heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against the Eastern Carolina BBQ Throw Down, City of Rocky Mount or the Kansas City Barbeque Society, their representatives, successors, and assigns, for any and all injuries suffered by me in this event. Further, I hereby grant full permission to the Eastern Carolina BBQ Throw Down, the City of Rocky Mount and/or agents authorized by them, to use any photographs, video tapes, motion pictures, recordings and any other record of this event for any legitimate purpose.

**I agree to the terms of the Waiver of Liability, and the 2018 Eastern Carolina BBQ Throw Down Rules and Regulations.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**RELEASE MUST BE SIGNED OR THIS ENTRY WILL NOT BE ACCEPTED.**

# EASTERN CAROLINA BBQ THROW DOWN COMMERCIAL VENDOR APPLICATION INFORMATION

## No Refunds

The Eastern Carolina BBQ Throw Down will occur rain or shine.

## Application Process

Include the following:

- 1. Payment must be included with application.**
- 2. Make sure to sign and date the Waiver of Liability on application.**
- 3. Make checks payable to: City of Rocky Mount**

Incomplete applications will be returned. Call or e-mail with any application questions.  
(252) 972-1159 or alexa.armstrong@rockymountnc.gov

Mail applications to:

City of Rocky Mount  
Parks & Recreation  
Eastern Carolina BBQ Throw Down  
P.O. Box 1180  
Rocky Mount, NC 27802-1180

*Upon receipt of the items listed above, Eastern Carolina BBQ Throw Down will send you a confirmation letter.*

## Contact Information

Alexa Armstrong  
(252) 972-1159  
[www.bbqthrowdown.net](http://www.bbqthrowdown.net)

## Sale Items

Please include a detailed list of what you wish to offer for sale.

## Electricity

Electricity is not available.

## Vehicle Parking

Vehicles may not be parked in vendor space or festival area. Free parking is available near festival.

## Local Accommodations, Dining & Other Rocky Mount Information

If you need accommodations please visit our website at [www.bbqthrowdown.net](http://www.bbqthrowdown.net) under travel and accommodations for information on preferred hotels with negotiated group rates for this event.

## Check-In

Information about check-in will be sent to you closer to the festival.