



Eastern Carolina BBQ Throw Down

Arts & Crafts Vendor Application October 25, 2025



CONTACT INFORMATION

Company Name: _____

Name: _____

Address: _____

City: _____

State: _____ Zip Code: _____

E-mail: _____

Phone Number: _____

SALE ITEMS

Please list all items you wish to sell. Attach any other supporting business information to this application.

HOURS OF OPERATION

Saturday, October 25 – 11:00am to 6:00pm

Vendors can begin setting up at 8am and must be set up by 10am.

DEADLINE FOR ENTRIES IS OCTOBER 3, 2025

Limited spaces are available so please make sure to have your application and fee in before the deadline. You will receive email confirmation once you are approved.

FEES

Item	Fee	Quantity	Subtotal
10'w x 10'd space	\$50		
Late fee	\$50		
TOTAL ENCLOSED:			

PAYMENT INFORMATION:

Payment Method (circle)	Payment Amount
Check	\$ _____
MasterCard	Checks payable to:
Visa	City of Rocky Mount

Name on Credit Card: _____

Credit Card Number: _____

Expiration Date: _____

Signature: _____

There will be a \$50 fee if registering after the deadline of **October 3, 2024**

Waiver of Liability: In consideration of your accepting this entry, I, the undersigned, intending to be legally bound, hereby for myself, my heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against the Eastern Carolina BBQ Throw Down, City of Rocky Mount or the Kansas City Barbeque Society, their representatives, successors, and assigns, for any and all injuries suffered by me in this event. Further, I hereby grant full permission to the Eastern Carolina BBQ Throw Down, the City of Rocky Mount and/or agents authorized by them, to use any photographs, video tapes, motion pictures, recordings and any other record of this event for any legitimate purpose.

I agree to the terms of the Waiver of Liability, and the 2025 Eastern Carolina BBQ Throw Down Rules and Regulations.

Signature: _____ Date: _____

RELEASE MUST BE SIGNED OR THIS ENTRY WILL NOT BE ACCEPTED.

EASTERN CAROLINA BBQ THROW DOWN ARTS & CRAFTS VENDOR APPLICATION INFORMATION

No Refunds

The Eastern Carolina BBQ Throw Down will occur rain or shine.

Application Process

Include the following:

1. Payment must be included with application.
2. Make sure to sign and date the Waiver of Liability on application.
3. Make checks payable to: **City of Rocky Mount**

Incomplete applications will be returned. Call or e-mail with any application questions.

Mail applications to:

City of Rocky Mount
Parks & Recreation
Eastern Carolina BBQ Throw Down
P.O. Box 1180
Rocky Mount, NC 27802-1180

Upon receipt of the items listed above, Eastern Carolina BBQ Throw Down will send you a confirmation email.

Contact Information

Jamel Pitt
(252) 972-1159 OR (252) 343-3139
jamel.pitt@rockymountnc.gov
www.downtownrockymount.com

Sale Items

Please include a detailed list of what you wish to offer for sale.

Electricity

Electricity is not available.

Vehicle Parking

Vehicles may not be parked in vendor space or festival area. Free parking is available near festival.

Local Accommodations, Dining & Other Rocky Mount Information

If you need accommodations, please visit our website at downtownrockymount.com for information on preferred hotels with negotiated group rates for this event.

Check-In

Information about check-in will be sent to you closer to the festival.